

Policy library ID:
REG09



Policy: Round Robin

Sponsor division	Registrar
Responsible Department	Registrar
Related WSU policies	
Policy name	Policy Name
Policy: Round Robin	
Change History	
Approval authority	Council
Approval Date	29 June 2007
Latest revision date	
Effective date	Immediately
 ----- Chairperson of Council	

WSU: Policy - Round Robin



WALTER SISULU UNIVERSITY POLICIES AND PROCEDURES			
TITLE: Decision taken by committees through 'Round Robin'			
POLICY NUMBER:	REG09	APPROVED BY:	Council 12.1
DATE:	29 June 2007	MINUTE:	
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REFER QUESTIONS TO: The Registrar			

POLICY

The Walter Sisulu University committees or its sub-committees may utilize the "round robin" system to reach a decision only in an emergency, without convening a meeting.

PROCEDURE

- 1) When a majority of the members of the committee reaches agreement on a matter to 'round robin' to them by letter or electronic means.
- 2) The documentation circulated must clearly indicate what the emergency is and contain a recommendation for consideration and implementation.
- 3) At least two thirds of the membership of the committee must confirm by letter or electronic means that they approve or reject the recommendation.
- 4) The resolution is the resolution of the committees and must be recorded in the minutes of the next meeting.

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